



St. John the Baptist School
Where small can make a BIG difference!
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August 2020

Dear St. John the Baptist Families,

I am thrilled to write this letter regarding the In-Person opening of St. John the Baptist School. Last year was challenging for so many reasons, and the start of a new school year is also presenting with some unique challenges. My hope is to highlight some of the changes for this year. We were blessed to have a dedicated ReOpening Committee that worked diligently to help ensure not only the safety of our students, but also worked to create a positive and loving learning environment for students to return to. I ask that you **carefully** read through this letter, the ReOpening Plan, and the Parent/Student Handbook, all of which are posted on our website. In addition I encourage you to attend one of the Virtual Parent Meetings scheduled on August 18th, 19th, and 20th. I sincerely thank you for your choice to enroll your child and entrust their education to our amazing teachers.

Many Blessings,

Mrs. Johnson

Parent Handbook/Liability Waiver:

Our Parent/Student handbook is posted on our school website. Included in this mailing is verification that you have access to the Parent/Student Handbook. You must return this from and our green liability form prior to the first day of school. No student can be admitted to In-Person Instruction without these forms on file in the main office.

Screenings/ Illness:

Students and staff need to complete daily screenings. We are requesting that parents/guardians take their child's temperature prior to sending them to school. Each student and staff member will be screened daily. Please note that any individual with the following symptoms should not come to the school:

- sore throat, cough, chills, body aches for unknown reasons, shortness of breath for unknown reasons, loss of smell, loss of taste, fever at or greater than 100 degrees Fahrenheit.

We recognize that these symptoms can also be related to other illnesses, and are not just specific to COVID-19, however we need those individuals that feel sick to remain at home and help keep our school community safe!

Masks/Face Coverings:

Everyone that enters and exits the school building must wear a mask/face covering. During these periods of transition we need to minimize unnecessary risk of exposure and transmission. Masks can be made of cloth or fabric, and must cover the nose and mouth completely. If a face shield is worn, you must also use a mask. Masks come in different shapes, sizes, and textures. It is important to find one that fits your child and that they will be comfortable taking on and off. It is also important to practice using masks before school starts.

Uniforms:

Please refer to the school handbook posted on the school website for specific information regarding uniforms. We will hold our annual uniform swap on Friday, August 21st from 10am - 5pm. This is free to any

family. A link for Sign Up Genius will be available on Facebook and our School webpage. You MUST sign up for a time slot, you MUST wear a mask, and you MUST adhere to social distancing. If you have uniforms to donate you may call the office at 937-9483, and arrange a time to drop them off by August 19th. We will not accept uniforms the day of the swap.

PE:

In order to meet social distancing guidelines students will receive PE instruction on Monday or Tuesday, so only one set of PE uniforms will be needed. We have included an order form in this mailing and ask that you return it to the main office no later than August 21st.

Arrival:

PreK 3 and PreK 4 students please refer to the PreK letter enclosed in this mailing for specific details on your child's arrival and dismissal procedures.

Kindergarten - 8th grade students:

Students that arrive by bus will be dropped off at the cafeteria entrance. Students will be screened in the cafeteria and then sent to their classrooms/homerooms. Students that arrive by parent drop off will use the side parking lot and come in through the side entrance. A staff member will be posted at the door to ensure that students enter the building and are directed to their classroom/homeroom. Students will be screened upon arrival to their classroom/homeroom. Students must wear a mask when entering the building and must keep it on until directed to safely remove it by their teacher or staff member. We ask that students arrive between 7:45 - 7:55am. We will direct parents in a circular path around the parking lot.

Parents/Guardians/Visitors are not permitted in the building during arrival. Since we will be utilizing additional staff members to facilitate an orderly and safe arrival, it is possible that we will be unable to answer the phone prior to 8:30am.

Dismissal:

Kindergarten - 8th grade students:

Dismissal will begin at approximately 2pm. Following announcements we will dismiss our bus students first. We will call students from their classrooms based on the order that buses arrive.

If your child is attending after school care provided by LE3 they will be dismissed to the cafeteria and will follow LE3 protocols for arrival into the program. You may register your child for LE3 following the link on our website.

Students that are being picked up will be dismissed after all of the buses have left. Students in PreK 4 - 2nd grade, and their siblings, will be dismissed from the side door. Parents will park in the center of the parking lot and students will be brought out by their teachers. Do not park in the bus lane that is closest to the school. We ask that you wear your mask when you exit your car to pick up your child.

Students in 3rd- 8th grade will be dismissed through the front doors of the school and walked across the street to the church parking lot by a staff member.

At no time during arrival or dismissal are parents permitted to park in front of the school.

If there is a change to the way your child is normally dismissed, you must send written notice to your child's teacher.

Parents/Guardians/Visitors are not permitted in the building during arrival. Since we will be utilizing additional staff members to facilitate an orderly and safe arrival, it is possible that we will be unable to answer the phone between 1:30 - 2:00pm.

We ask that parents avoid the buses that are pulling in and out to drop off students. We realize that this will take a little longer, and we appreciate everyone's patience with the process.

Late arrivals/Early Dismissals:

Any student that arrives after 8:00 am is considered tardy. Parents/Guardians will park in the side parking lot and escort their child to the main office. You and your child(ren) must wear a mask when entering the building. If there is another person or family in the office please wait outside the office door. Students that arrive late will be screened in the office prior to being sent to class.

Students that require an early dismissal must have a written note that indicates the time and reason that they are leaving early. We will not dismiss students without a written note. Parents/Guardians will park in the side lot and call the office at 937-9483. A staff member will meet the parents/guardians at the side door. Students must be signed out prior to leaving.

No students will be permitted early dismissals after 1:30pm. We want to ensure that all of our students are safely dismissed and allowing dismissals between 1:30 - 2pm will interfere with regular dismissal.

Virtual Parent Orientations:

In order to help our families to understand and comply with the new guidelines for the 2020-2021 school year we will host Virtual Parent Orientations on August 18th, 19th and 20th. Every family is encouraged to attend one of these meetings. Registration is not required. We will hold a separate meeting for our Virtual Learners on August 24th. The meeting will be held via Zoom and the log in information will be as follows:

Tuesday, August 18th at 6pm:

This meeting will be geared toward our PreK and Kindergarten families.

Meeting ID: 850-1811-1235 Password: school

Wednesday, August 19th at 6pm:

Meeting ID: 851-1557-0866 Password: school

Thursday, August 20th at 6pm:

Meeting ID: 822-2810-0359 Password: school

H.S.A

We are truly blessed to have such a wonderful parent's group. If you have not already done so, I encourage you to join the H.S.A Facebook group. Whether you are a new family or returning, it is a good idea to be a part of a group of people that have a shared interest. This is also a great way to connect to the school community.

Save the Date:

Friday, August 21st the H.S.A will host a back to school Drive In Movie Night. Showtime starts at 8:30 pm in the church parking lot. Your family can bring their own snacks or pre order a snack box (hotdog, drink, and chips). We will also have popcorn for sale and a visit from the Pink Cow Icecream Truck. You must register for this free event by August 19th. You may call or text Cathie at 585-300-3262 to reserve your spot or if you have any questions.